

The process for Ministry of Health certification to the Health and Disability Services Standards

- Proposal for Certification Services requested by client
- Proposal and Services Agreement received and accepted by client
- Signed Services Agreement forwarded to the DAA Group
- Agreement on timeframes with client management team
- Pre-assessment (optional)
- Documentation review
- Approximately four to six weeks prior to on-site event.
Findings presented to client as a Documentation Review Report
- Certification event on-site
- Findings presented at end of event in form of Corrective Action Requests
- Detailed draft certification report completed, peer reviewed and reviewed by client
- Report finalised
- Report submitted by the DAA Group to Ministry of Health within 20 working days of the audit and at least 20 working days prior to certificate expiry
- Ministry of Health reviews report and awards certification
- Ministry of Health allocates certification period
- Ministry of Health defines progress reporting and surveillance requirements

